

Westside Christian School

Reopening Plan-Health and Safety 2021/2022

The current plan is based on a “Healthy Only” framework for reopening the WCS campus. This framework requires parents and employees to ensure that only healthy individuals are entering the campus. To support and enforce this approach, parents will be required to sign a legally-binding waiver of liability. A “Healthy Only” framework provides the greatest level of “normalcy”, but depends on students and employees to remain at home if they display any flu-like symptoms or have been in contact with others who are symptomatic. Violators may lose their privilege to return to campus for the duration of the pandemic.

The school facilities will receive increased levels of cleaning and sanitizing, as well as increased containment of groupings of students. The disruption to typical classroom routines will be minimized to the greatest extent possible in order to support student and staff socio-emotional health, as well as best-practices of instruction.

Plan Item	Protocols
Guests, Parents, & Visitors	<ul style="list-style-type: none">• All guests, parents, and visitors are required to wear a mask while on campus• Grade 1-8 parents are not permitted to enter the classroom during drop-off or pick-up.• Kindergarten parents, wearing masks, will be permitted to accompany their child to their classroom during the first week of school (or longer as emotionally required).• Temperatures of guests will be taken before entering campus
Morning Drop off Procedure Please note school will now start at 8 am to help with social distancing procedures	<ul style="list-style-type: none">• Students and parents will enter through parking lot side gates and exit through the field small gate.• Temperatures will be taken when entering• Students will report directly to the classroom.• Kindergarten, 1st, and 2nd enter the building through the back doors and exit through the front doors.• Students arriving after 8:05 am need to enter through the office and retrieve a tardy pass• Facemasks must be worn at all times
Dismissal Procedure 3:00-3:15pm Kindergarten-5th grade	<ul style="list-style-type: none">• Adults picking up students must wear a face mask• Temperatures will be taken when entering campus• Adults picking up students will enter through parking lot side gates and exit through the field gate.• School is over at 3:00pm. If you need to have a lengthy conversation with the teacher, you must make an appointment.• Do not congregate in front of the classroom door• Kindergarten, 1st, and 2nd enter the building through the West doors and exit through the East doors.

<p>Dismissal Procedure 3:00-3:15 6th-8th grade</p>	<ul style="list-style-type: none"> • Teachers will escort students and remain with them on the small field. They will be released when the parent or adult authorized to pick them up is visible in the parking lot • Students who are not picked up by 3:15 pm will be walked to daycare in the Fellowship Hall
<p>Morning Child Care – Drop Off 6am-7:30 am (Please note procedure may need to be modified or changed due to attendance in childcare needs)</p>	<ul style="list-style-type: none"> • Note: to insure social distancing morning child care 6am-7:15 am now needs to be reserved prior to dropping off. • Use side gate by multi-purpose room • Adults and students must wear face masks at all times • Walk students to back door where their temperature will be taken before you leave. • Staff will sign them in
<p>Morning Child Care – Drop Off 7:30am-7:45</p>	<ul style="list-style-type: none"> • Students and parents will enter through parking lot side gates and parents will exit through the field small gate. • Adults and students must wear face masks at all times • Walk student to back door where their temperature will be taken before you leave. • Staff will sign them in
<p>Morning Child Care-Drop Off 7:45-8:00</p>	<ul style="list-style-type: none"> • Students should go directly to their classroom after their temperature is taken • Adults and students must wear face masks at all times
<p>After School Care - Pick Up Kindergarten-2nd 3:15-3:30 pm After 3:30 Enter through the office. (Please note procedure may need to be modified or changed due to attendance in childcare needs)</p>	<ul style="list-style-type: none"> • Teachers will walk students to the Multi-Purpose room daycare at 3:15 pm following social distancing guidelines • Please enter and exit campus through the parking lot side gate • Adults picking up students must wear a mask • Temperature will be taken when entering the parking lot side gate • Pick up students in Multi-Purpose Room backdoor. • They will be signed out by staff • Please enter the building through the back door and exit through the side doors. • Students will transition to Fellowship Hall daycare at 4:15 pm. See below for procedure
<p>After School Care 3rd-8th 2:50-6:00pm</p>	<ul style="list-style-type: none"> • Temperature will be taken when entering the campus • From 2:50 pm -3:30 pm enter through the parking lot side gate • From 3:30-4:30 Enter through office or if office is closed. • 4:30-6:00pm Enter through Multi-purpose room side gate. • Adults picking up students must wear a mask • Students will be signed out by staff
<p>Personal Items</p>	<ul style="list-style-type: none"> • All personal items brought to the school by a student or employee must be disinfected daily prior to being introduced to the campus. • No personal items may be shared (e.g., backpacks, clothing). • All personal items (including textbooks) must be labeled with the student's name (e.g., water bottles, notebooks, backpacks)
<p>Lost and Found</p>	<ul style="list-style-type: none"> • This year, it will be very important for all school items, including jackets and other items of clothing, to be labeled with the first and last name of the student. • All lost items will be secured in the multi-purpose room • After one week, items will be donated to a local charity

Masks	<ul style="list-style-type: none"> • Face masks are required at all times • We acknowledge the benefits of utilizing masks to prevent the spread of disease, and any family/student is welcomed to maximize this safety precaution if they desire to do so. • Masks are to be washed and cleaned daily
Classrooms	<ul style="list-style-type: none"> • Upon entering the classroom students will sanitize their hands. • Students will be instructed not to share items with their classmates. • All classrooms will be equipped with hand sanitizer, disinfectant spray, wipes, and paper towels. • Classroom doors, as well as non-fire hallway doors, will be kept open as much as possible to allow ventilation and airflow. • Students may only touch or handle their own learning materials (e.g., textbooks, pens). • Students may not touch or use another student's locker or backpack. • Desks will be placed 3 feet apart
Recess	<ul style="list-style-type: none"> • Recess schedule will be the same by departments. Students will remain in their co-hort. Each co-hort will play in their designated area • Social distancing will be encouraged during recess
Lunch Service	<ul style="list-style-type: none"> • Monday-Wednesday pack a sack lunch from home. • We are only offering hot lunch on Thursday and Friday. Thursday's will be Captain Tony's Pizza and Fridays will be Tacos that will be purchased from an outside restaurant. • Lunches will be eaten at the student's desk. • Please do not pack soda or candy in their lunch pails. • Lunch recess will continue to take place outside with physical distancing as much as possible and modifications to available play equipment.

Exposures

	Student or Staff with:	Action	Communication
1.	COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing)	<ul style="list-style-type: none"> • Student will remain in isolation room #105 until parent arrives for pick up • Recommend testing (If positive, see #3, if negative, see #4) • Teachers and staff who show symptoms must leave the facility immediately. Testing is recommended • School/classroom remain open 	<ul style="list-style-type: none"> • Parents will be immediately informed by phone and advised to communicate to any close contacts
2.	Close contact with a confirmed COVID-19 case	<ul style="list-style-type: none"> • Send home • Quarantine for 14 days from last exposure • Recommend testing (but will not shorten 14-day quarantine) • School/classroom remain open 	<ul style="list-style-type: none"> • Consider school community notification of a known contact
3.	Confirmed COVID-19 case infection	<ul style="list-style-type: none"> • Notify the local public health department within one day • Isolate case and exclude from school for 14 days from symptom onset or test date • Identify contacts, quarantine & exclude exposed contacts for 14 days after the last date the case was present at school while infectious • Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14-day quarantine) • Disinfection and cleaning of classroom and primary spaces where case spent significant time • School remains open 	<ul style="list-style-type: none"> • School community notification of a known case
4.	Tests negative after symptoms	<ul style="list-style-type: none"> • May return to school 3 days after symptoms resolve • School/classroom remain open 	<ul style="list-style-type: none"> • Consider school community notification if prior awareness of testing

Confirmed Cases

		Confirmed Cases	
1.	1 Confirmed COVID-19 case infection	<p>1) Required: School instructs the case to follow COVID-19 Home Isolation Instructions.</p> <p>2) Required: School informs the case that DPH will contact the case directly to collect additional information and issue Health Officer Order for Isolation.</p> <p>3) Required: School works with the case to identify school contacts.</p> <p>4) Required: School notifies* school contacts of exposure and instructs them to quarantine at home and test for COVID-19. NOTE: Asymptomatic persons who are fully vaccinated OR have been diagnosed with COVID-19 within the last 90 days AND have an exposure are not required to quarantine or test for COVID-19 unless Public Health deems it necessary as part of an active investigation.</p> <p>5) Required: School informs school contacts that DPH will contact them directly to collect additional information and issue Health Officer Order for Quarantine.</p> <p>6) Required: School submits a report to DPH within 1 business day with information on the confirmed case and persons who were exposed to the case at the site.</p> <p>7) Recommended: School sends general notification* to inform the school community of the school exposure and precautions taken to prevent spread</p>	Class/ teacher quarantine for 14 days
2.	2 Confirmed COVID-19 case infection	<p>1) Required: Follow required steps for 1 confirmed case.</p> <p>2) Recommended: If the 2 cases occurred within 14 days of each other, school works with DPH to determine whether the cases have epidemiological (epi) links. If epi links exist, school implements additional infection control measures.</p>	Class/ teacher quarantine for 14 days
3.	3 Confirmed COVID-19 case infection	<p>1) Required: If a cluster of 3 or more cases occurred within 14 days of each other, school immediately notifies DPH.</p> <p>2) Required: DPH determines if the outbreak criteria have been met. If outbreak criteria are met, a DPH outbreak investigation is activated, and a public health investigator will contact the school to coordinate the outbreak investigation.</p>	

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